MELBOURNE AIRPORT

Airport's (Protection of Airspace) Regulations 2026

Request to bring forward an application to undertake a temporary sensitive controlled activity

This form should be used to request permission to bring forward an application for a temporary sensitive controlled activity into primary airspace, made pursuant to **section 13** of the Regulations.

Submissions and enquiries should be sent to airspaceprotection@melair.com.au.

Compliance

Carrying out a controlled activity other than in accordance with an approval that has been granted under the Regulations is an offence under Part 12 of the Airports Act 1996 (Cth). A copy of the department's Airspace Protection Compliance Framework is available via Airspace Protection at Leased Federal Airports.

Providing false or misleading statements in applications or false or misleading information or documents may constitute an offence against Part 7.4 of the Criminal Code Act 1995 (Cth).

1. DETAILS OF THE APPLICANT	
1.1. If the applicant is an organisation	
Name of the organisation:	
ABN/ACN:	

Primary contact	
Full name:	
Position:	
Mobile number:	
Email address:	

Secondary contact *(a secondary person who can be contacted for matters that require escalation)*	
Full name:	
Position:	
Mobile number:	
Email address:	

1.2. If the applicant is an individual	
Full name:	
Mobile number:	
Email address:	

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2. PROPOSED SENSITIVE ACTIVITY – BUILDING, STRUCTURE OR THING

Type of activity:	Equipment only ☐ refer to **section 3**.	
	Building, structure or thing ☐	
	► Are any temporary structures or equipment intended to be used in the erection of the proposed building, structure or thing?	No ☐
		Yes ☐ ► **Section 3** should also be completed. ** Note, this information is mandatory under subparagraphs 12(2)(e)(ii) and 12(2)(f)(ii) of the Regulations. If the exact heights of temporary equipment are unknown, please include maximum construction envelope height.*
Has approval for temporary equipment been sought?	Yes ☐ ► Please attach copy of the decision to this application.	No ☐ ► ☐ Approval for temporary equipment will be sought at a later date ► ☐ Approval for temporary equipment is being sought concurrently *(refer **section 3**)*
What is the activity?		
Purpose of the activity:		
Is the proposed activity for a temporary intrusion?	No ☐ *permanent intrusions into primary airspace are prohibited under the Regulations.*	
	Yes ☐ ►	☐ The activity is not expected to continue longer than 3 months.
		☐ The activity is not intended to remain in place permanently and can be readily dismantled or removed. ► please specify how the activity can be readily dismantled or removed:
Duration of activity:	Start date:	
	End date:	
Location of the activity: *(provide coordinates in either latitude / longitude or easting / northing):*	Physical site address:	
	Latitude:	Longitude:
	Easting:	*GDA 2020 MGA Zone 55*
	Northing:	

Maximum height of the activity: *(including antennas, chimney etc.):*	In metres above Australian Height Datum (**AHD**): **Note, this information is mandatory under subparagraph 12(2)(e)(i) of the Regulations.*
	In metres Above Ground Level (**AGL**): **Note, this information is mandatory under subparagraph 12(2)(f)(i) of the Regulations.*

If equipment approval is not being sought at this time, please consider the maximum construction height required as building approval does not guarantee equipment approval.

3. PROPOSED SENSITIVE ACTIVITY - EQUIPMENT

Type of activity:	Temporary ☐ ►	☐ The activity is not expected to continue longer than 3 months.
		☐ The activity is not intended to remain in place permanently and can be readily dismantled or removed. ► please specify how the activity can be readily dismantled or removed:
What is the activity?		
Purpose of the activity:		
Duration of activity:	Start date:	
	End date:	
Hours of operation: *i.e. 0700 – 1500*		

Days of Operation	Mo ☐	Tu ☐	We ☐	Th ☐	Fr ☐	Sa ☐	Su ☐

Location of the activity: *(provide coordinates in either latitude / longitude or easting / northing):*	Physical site address:	
	Latitude:	Longitude:
	Easting:	*GDA 2020 MGA Zone 55*
	Northing:	
Location of additional equipment *(if applicable)*:		

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Maximum height of the activity OR maximum construction height envelope *(if activity height is unknown)*	In metres above Australian Height Datum (**AHD**): **Note, this information is mandatory under subparagraph 12(2)(e)(i) of the Regulations.*
	In metres Above Ground Level (**AGL**): **Note, this information is mandatory under subparagraph 12(2)(f)(i) of the Regulations.*

4. DETAILS OF PRESCRIBED AIRSPACE

Only complete if known, otherwise AOC will provide details.

Primary Surfaces:	
Approach OLS	☐
Take-off climb OLS	☐
Transitional OLS	☐
TIFPOP	☐
Inner approach OLS	☐
Inner transitional OLS	☐
Baulked landing OLS	☐

5. REASON FOR SEEKING PERMISSION

Please select one of the following

Section 13(5) The proposed temporary activity is for: ►	☐ emergency recovery works
	☐ emergency restoration works
	☐ public infrastructure works
Section 13(6) The proposed activity could be carried out without any significant interference to airport operations because: ►	☐ the proposed activity can be sequenced to occur during a period that will not significantly interfere with airport operations (*e.g. during a period that the affected runway is not in operation or closed for scheduled maintenance etc.*). ► please outline:
Section 13(7) There are exceptional circumstances that the applicant believes justify the making of an application under section 12 for approval to carry out the activity: ►	☐ exceptional circumstance. ► please provide justification:

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Please set out reasons for the proposed intrusion based on your selection above and include any information that you consider will support your request for permission

6. ATTACHMENTS IN SUPPORT OF YOUR REQUEST FOR PERMISSION

Please list any attachments you have included in support of your request for permission.

7. SUBMISSION

Please ensure to include any attachments as listed above to your submission.

Signature of applicant:	
Date:	

Press the "submit form" button below to complete and submit your application.

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