

Aerobridge Practical Training Assessment Kit

Candidate Name:		Date:	
Candidates ASIC #:			
Company			
Assessor Name:			
Assessors ASIC #:			
Aerobridge/s Used for Signoff (please specify concourse & bay number).			
Conditions:	A Melbourne Airport approved assessor shall evaluate each candidate to satisfy the practical component for the purpose of obtaining their Aerobridge Driver Authority (ABDA). The assessment is to be done on the job at a mutually agreeable time.		
Assessor Instructions:	<p>The practical component shall be conducted by the approved trainer to allow the candidate to receive a competency in this part. A practical is required for new staff wishing to be signed off and staff that have had extended leave for more than 3 months.</p> <p>The practical assessment should comprise at least 2 dockings during an actual aircraft turnaround or during a training exercise using Melbourne Airport's training unit. Each practical assessment should last up to 20 minutes.</p>		
Practical Assessment Tasks:			
	Competent	Not Yet Competent	N/A
<i>Initial Checks</i>			
1. Did the candidate identify the correct cabin door to dock the aerobridge on based on the Aerobridge chart	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Did the candidate check that the apron area was clear prior to swiping on	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Did the candidate identify the safety items around the aircraft items such as: engine ingestion and sensitive aircraft antennae and aerials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. The candidate understands the control icons on the AUX, PRE-POSITION and AUTO OPERATION screens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Did the candidate swipe on to the Aerobridge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<i>Docking with Aircraft</i>			
1. Where fitted, did the candidate observe the CCTV to check the red hatching area was clear	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Did the candidate select the correct aircraft on the pre-position screen to dock the Aerobridge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Did the candidate wait for the aircraft to be parked and thumbs up signal received prior to moving the Aerobridge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Did the candidate correctly adjust the cab of the Aerobridge to align with the fuselage of the aircraft	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Did the candidate identify the SLOW APPROACH mode during the docking phase	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Was the cab positioned between 7.5 - 15 cm underneath the aircraft's door	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Was the arrow aligned correctly with respect to the edge of the aircraft door	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Did the candidate press the AUTO MODE and correctly log off to complete the docking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Did the candidate correctly remove/raise the SAFETY STRAP/ROLLER DOOR where applicable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Was the SAFETY SHOE removed and placed underneath the aircraft's door correctly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Did the candidate give the thumbs up signal to the crew before opening the door according to airline policy or stand at a safe distance when the crew open the door after the thumbs up signal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Retracting from Aircraft</i>			
1. Did the candidate remove the SAFETY SHOE and return it back to the holder correctly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Was the SAFETY BELT/ROLLER DOOR extended where applicable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Did the candidate retract the Aerobridge by 2 - 3 metres from the aircraft	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Did the candidate correctly send the Aerobridge to the HOME position	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Did the candidate swipe off the Aerobridge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Did the candidate return the Aerobridge link to arrivals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Troubleshooting			
1. Does the candidate understand the purpose/function of the EMERGENCY STOP button	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Does the candidate understand the power failure procedure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Does the candidate understand the bumper over pressure procedure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Does the candidate understand the procedure if the SAFETY SHOE is activated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Does the candidate understand reset procedure after pressing the EMERGENCY STOP button	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Does the candidate understand Melbourne Airport strong wind policy during winds >54knots	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Does the candidate understand the purpose of the Tunnel Pinch Point Sensors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Does the candidate understand the procedure to follow when the Safety Loop is activated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Triple/Dual Aerobridges			
1. Does the candidate understand the function of the COLLISION AVOIDANCE SYSTEM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. The candidate understands the correct Aerobridge sequence when using the dual Aerobridges at Bay Delta 9A/B/C, 11A/B/C and 14A/B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Does the candidate understand the concept of the upper level UL1 and the lower level ML2 Aerobridges	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ASSESSOR USE ONLY:	
Final Result	
Competent <input type="checkbox"/>	Not Yet Competent <input type="checkbox"/>
Further Action: Yes/No _____	
Signed by the assessor: _____	Date: _____
Signed by the candidate: _____	Date: _____
Feedback to Candidate:	