MELBOURNE AIRPORT

Method of Working Plan

RET Golf & Taxiway Alpha North Rehabilitation

YMML 2026-2

AFO-AW-PLN-07-0029

Version 2

MOWP Approval	15/07/2026
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Contents

Definitions 5
Important Contacts 5
1. Works Information 7
1.1. Conditions of this Method of Working Plan 7
1.2. Project Scope and Affected Aerodrome Facilities 7
1.3. Works Sequence 7
1.3.1. Stage 1 8
1.3.2. Stage 2 8
1.3.3. Stage 3 8
1.3.4. Stage 4 9
1.3.5. Stage 5 9
2. Restrictions to Aircraft Operations 10
2.1. Stage 1 10
2.2. Stage 2 11
2.3. Stage 3 12
2.4. Stage 4 13
2.5. Stage 5 14
3. Restrictions to Works 15
3.1. Weather Conditions 15
3.2. Airport Emergencies 15
3.3. NOTAM or Other Change to AIP 15
3.4. Restoration of Normal Safety Standards 16
4. Personnel and Equipment 16
4.1. Requirement to Vacate the Movement Area 16
4.2. Working Hours on Site 16
4.3. Melbourne Airport Operational Policies 16
4.4. Site Restriction Markings/Lighting 16
4.5. Access to the Work Site 17
4.6. Traffic Management Plans 17
4.7. Marking/Lighting of Vehicles 17
4.8. Vehicle/Equipment Height Limit 18
4.9. Speed Limits 18
4.10. Parking of Private Vehicles 18

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4.11. Control of Works Personnel 19
4.12. Personal Protective Equipment (PPE) 19
5. Aerodromes Markers, Markings and Lights 19
5.1. General 19
5.2. Lights 19
5.3. Protection of Electrical Services and Control Cables 19
6. Special Requirements 20
6.1. Airport Security 20
6.2. Permits 20
6.2.1. Permit to Commence Works (PERCOW) 20
6.2.2. Hot Works Permit 20
6.2.3. Excavation Permit 21
6.2.4. Crane Permit 21
6.3. Critical Obstacles 22
6.3.1. General Requirements 22
6.3.2. Height and Location of Critical Obstacles 22
6.4. Pavement and Cleanliness 22
6.5. Waste Disposal and Environment Protection 23
6.6. Explosives 23
6.7. Dust 23
6.8. Dumping of Fill 23
6.9. Site Sheds and Locations 23
6.10. Smoking and Use of E-Cigarettes 23
6.11. Wildlife Hazards and Food Consumption 24
6.12. Lime and Cement Stabilisation 24
6.13. Completion of Works Inspection 24
7. Administration 25
7.1. Contractors 25
7.2. Project Manager 25
7.3. Works Organiser 25
7.4. Airfield Operations and Works Coordinator 25
7.5. Works Safety Officer 26
7.6. MOWP Author 26
8. Authority 26

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8.1. Conduct of Works 26
8.2. Expiry 26
8.3. Variation 26
8.4. Approval 27
9. Drawings 28
9.1. Stage 1 28
9.2. Stage 2 29
9.3. Stage 3 30
9.4. Stage 4 31
9.5. Stage 5 32
10. Distribution List 33
11. Further Information 33

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Definitions

Please refer to the Aeronautical Information Package and the CASA Website for commonly used Aviation terms and abbreviations.

For additional definitions specific to Melbourne Airport, please visit www.melbourneairport.com.au/glossary.

Important Contacts

Title	Contact phone number	Contact email
Airfield Operations & Works Coordinators	+61 417 658 134 +61 418 775 788	leanne.carroll@melair.com.au gavan.saker@melair.com.au airfieldworkscoordinator@melair.com.au
Melbourne Airport Buildings Approvals Officer	+61 (03) 9297 1310	building.approval@melair.com.au
Fire & Life Safety Leader	N/A	Fire Impairment and Hot Works application process
Melbourne Airport – Airfield Lighting (Permits)	N/A	airsidepermits@melair.com.au
Melbourne Airport – Engineering and Asset Management	N/A	cablingpermit@melair.com.au
Crane Permits	+61 455 333 889	cranepermits@melair.com.au
Car 2	+61 418 335 985	N/A
Peter Gaukrodger	+61 499 789 977	peter.gaukrodger@melair.com.au
Kate Telehin	+61 408 224 776	kate.telehin@rpinfrastructure.com.au

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Change Summary

Version	Date	Change Description
1	15 July 2026	• Initial issuance for stakeholder consultation
	30 July 2026	• Initial publication
2	16 October 2026	• Addition of 3 stages for the rehabilitation of Taxiway Alpha North and the tie into Runway 09/27

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1. Works Information

1.1. Conditions of this Method of Working Plan

All works must be carried out in accordance with this MOWP.

No changes to the conditions outlined in this Method of Working Plan (MOWP) can be made without the approval of the Airfield Operations and Works Coordinators.

This MOWP must be carried out in conjunction with all Melbourne Airport Operation Policies.

1.2. Project Scope and Affected Aerodrome Facilities

These works under Project CP25109 Golf Alpha North (GAN) Rehabilitation consist of the rehabilitation of Rapid Exit Taxiway (RET) Golf.

The first package of works under this project is the RET Golf rehabilitation which forms the basis of this submission. The RET Golf rehabilitation works consist of the removal of the existing asphalt and replacement with a new basecourse and wearing course.

The affected aerodrome facility is RET Golf between Runway 16/34 and Taxiway Alpha. Staging of the works is based on the site areas and works will be completed during night closures (T70 and R5).

Taxiway centreline lighting in these areas will not be available periodically throughout the project. Blue taxiway edge lighting will be temporarily installed for use in hours of darkness.

Stage 5 will require a 32-hour closure of Runway 09/27 including Taxiway Alpha between Runway 09/27 and Taxiway Charlie. This closure is planned to occur from 1000L on 21 November 2026 until 1800L on 22 November 2026.

If a contingency closure is required, it will occur between 1000L on 05 December 2026 and 1800L on 06 December 2026. If works are not completed during the original 32-hour closure, Taxiway Alpha between Runway 09/27 and Taxiway Charlie must remain closed until the contingency closure has been completed.

1.3. Works Sequence

This work sequence is based on the plan only. The actual date and time of commencement will be advised via NOTAM, to be issued not less than 48 hours before work commences.

Actual dates and times of closures will be advised via the release of a Local Works Plan to affected stakeholders and will be updated to aircraft operators via the Aeronautical Information Publication including AIP-SUP, AIC and NOTAM as appropriate.

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1.3.1. Stage 1

Planned date and time of commencement	09 September 2026 Grooving: 21 January 2027
During this stage	Works will be on Taxiway Victor between Taxiway Uniform and Taxiway Yankee, and Taxiway Golf between Runway 16/34 and Taxiway Alpha.
Planned date and time of completion of stage	01 November 2026 Grooving: 08 February 2027

1.3.2. Stage 2

Planned date and time of commencement	Early Works: 11 September 2026 Civil Works: 16 September 2026 Grooving: 21 January 2027
During this stage	Works will be on Rapid Exit Taxiway Golf, requiring a closure of Runway 16/34.
Planned date and time of completion of stage	Early Works: 13 September 2026 Civil Works: 18 November 2026 Grooving: 08 February 2027

1.3.3. Stage 3

Planned date and time of commencement	13 November 2026
During this stage	Works will be on Taxiway Alpha between Runway 09/27 and Taxiway Charlie. This will be a full closure for approx. 2 weeks weather dependent
Planned date and time of completion of stage	18 December 2026

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1.3.4. Stage 4

Planned date and time of commencement	13 November 2026
During this stage	Works will be on Runway 09/27, and Taxiway Alpha between Runway 09/27 and Taxiway Charlie
Planned date and time of completion of stage	18 December 2026

1.3.5. Stage 5

Planned date and time of commencement	21 November 2026 (contingency 05 December 2026)
During this stage	Works will be on Runway 09/27, and Taxiway Alpha between Runway 09/27 and Taxiway Charlie This will be a full closure for 32 hours
Planned date and time of completion of stage	22 November 2026 (contingency 06 December 2026)

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2. Restrictions to Aircraft Operations

2.1. Stage 1

Stage 1	
Description of works	Works will consist of the removal of the existing asphalt and replacement with a new basecourse and wearing course. AGL installation, line marking, drainage, survey, or geological investigation works.
Scheduled start date	09 September 2026. Grooving to take place in Jan/Feb 2027
Scheduled end date	01 November 2026
Restrictions: Manoeuvring Area	
Runways	Not applicable
Taxiways	Taxiway Victor between Taxiway Uniform and Taxiway Yankee, and Taxiway Golf between Runway 16/34 and Taxiway Alpha not available.
Aircraft type restrictions	Not applicable
RWY NOTAM	N/A
TWY NOTAM	(A) MELBOURNE (B) (START DATE) (C) (FINISH DATE) TWY V BTN TWY U AND TWY Y CLSD DUE TO WIP TWY G BTN RWY 16/34 AND TWY A CLSD REFER TO METHOD OF WORKING PLAN YMML 2026/2 STAGE 1
Remarks	Nil
Drawing	Stage 1
ATC Lighting Control	T70

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2.2. Stage 2

Stage 2	
Description of works	Works consist of the removal of the existing asphalt and replacement with a new basecourse and wearing course. AGL installation, line marking, drainage, survey, or geological investigation works.
Scheduled start date	11 September 2026. Grooving to take place in Jan/Feb 2027
Scheduled end date	18 November 2026
Restrictions: Manoeuvring Area	
Runways	Runway 16/34
Taxiways	Taxiway Bravo not available Taxiway Victor north of Runway 09/27 not available Taxiway Charlie not available Taxiway Foxtrot (RET) west of Taxiway Victor not available Taxiway Golf (RET) west of Taxiway Victor not available Taxiway Juliet west of Taxiway Victor not available Taxiway Kilo not available
RWY NOTAM	A) MELBOURNE (B) (START DATE) (C) (FINISH DATE) RWY 16/34 CLSD DUE WIP REFER TO METHOD OF WORKING PLAN YMML 2026/2 STAGE 2
TWY NOTAM	A) MELBOURNE (B) (START DATE) (C) (FINISH DATE) TWY B, TWY C AND TWY K CLSD DUE WIP TWY V NORTH OF RWY 09/27 CLSD TWY F WEST OF TWY V CLSD TWY G WEST OF TWY V CLSD TWY J WEST OF TWY V CLSD REFER TO METHOD OF WORKING PLAN YMML 2026/2 STAGE 2
Remarks	Engine Ground Runs at Taxiway Kilo are not available during these works. Works on this stage will only be undertaken when the prevailing wind conditions do not dictate the essential use of Runway 16/34.
Drawing	Stage 2
ATC Lighting Control	R5

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2.3. Stage 3

Stage 3	
Description of works	Works consist of the removal of existing asphalt and replacement with a new basecourse and wearing course, reinstatement of AGL (including stop bar lights) and line marking.
Scheduled start date	13 November 2026
Scheduled end date	18 December 2026
Restrictions: Manoeuvring Area	
Runways	Nil
Taxiways	Taxiway Alpha between Runway 09/27 and Taxiway Charlie not available
RWY NOTAM	N/A
TWY NOTAM	A) MELBOURNE (B) (START DATE) (C) (FINISH DATE) TWY A BTN RWY 09/27 AND TWY C CLSD DUE WIP REFER TO METHOD OF WORKING PLAN YMML 2026/2 STAGE 3
Remarks	This will be a full closure for approx. 2 weeks weather dependent
Drawing	Stage 3
ATC Lighting Control	T10

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2.4. Stage 4

Stage 4	
Description of works	Works consist of the removal of existing asphalt and replacement with a new basecourse and wearing course, reinstatement of AGL and line marking.
Scheduled start date	13 November 2026
Scheduled end date	18 December 2026
Restrictions: Manoeuvring Area	
Runways	Runway 09/27
Taxiways	Taxiway Papa north of Taxiway Delta not available Taxiway Quebec north of Taxiway Echo not available Taxiway Alpha between Taxiway Delta and Taxiway Charlie not available Taxiway Mike not available Taxiway Echo west of Runway 16/34 not available
Rapid Exit Taxiway	Rapid Exit Taxiway November not available
RWY NOTAM	A) MELBOURNE (B) (START DATE) (C) (FINISH DATE) 09/27 CLSD DUE WIP REFER TO METHOD OF WORKING PLAN YMML 2026/2 STAGE 4
TWY NOTAM	A) MELBOURNE (B) (START DATE) (C) (FINISH DATE) TWY M CLSD DUE WIP TWY P NORTH OF TWY D CLSD TWY Q NORTH OF TWY E CLSD TWY A BTN TWY D AND TWY C CLSD TWY E WEST OF RWY 16/34 CLSD REFER TO METHOD OF WORKING PLAN YMML 2026/2 STAGE 4
RET NOTAM	(A) MELBOURNE (B) (START DATE) (C) (FINISH DATE) RAPID EXIT TWY N CLSD DUE WIP REFER TO METHOD OF WORKING PLAN YMML 2026/2 STAGE 4
Remarks	Nil
Drawing	Stage 4
ATC Lighting Control	R2

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2.5. Stage 5

Stage 5	
Description of works	Works consist of the removal of existing asphalt and replacement with a new basecourse and wearing course, reinstatement of AGL (including stop bar lights) and line marking.
Scheduled start date	21 November 2026 (contingency 05 December 2026)
Scheduled end date	22 November 2026 (contingency 06 December 2026)
Restrictions: Manoeuvring Area	
Runways	Runway 09/27
Taxiways	Taxiway Papa north of Taxiway Delta not available Taxiway Quebec north of Taxiway Echo not available Taxiway Alpha between Taxiway Delta and Taxiway Charlie not available Taxiway Mike not available Taxiway Echo west of Runway 16/34 not available
Rapid Exit Taxiway	Rapid Exit Taxiway November not available
RWY NOTAM	A) MELBOURNE (B) (START DATE) (C) (FINISH DATE) 09/27 CLSD DUE WIP REFER TO METHOD OF WORKING PLAN YMML 2026/2 STAGE 5
TWY NOTAM	A) MELBOURNE (B) (START DATE) (C) (FINISH DATE) TWY M CLSD DUE WIP TWY P NORTH OF TWY D CLSD TWY Q NORTH OF TWY E CLSD TWY A BTN TWY D AND TWY C CLSD TWY E WEST OF RWY 16/34 CLSD REFER TO METHOD OF WORKING PLAN YMML 2026/2 STAGE 5
RET NOTAM	(A) MELBOURNE (B) (START DATE) (C) (FINISH DATE) RAPID EXIT TWY N CLSD DUE WIP REFER TO METHOD OF WORKING PLAN YMML 2026/2 STAGE 5
Remarks	32 hour closure. Lit crosses will be placed at the Runway 09/27 thresholds
Drawing	Stage 5
ATC Lighting Control	R2

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3. Restrictions to Works

3.1. Weather Conditions

Works will not be permitted on the manoeuvring area, or in areas the Senior Airside Safety Officer (Car 2) believes to be unsafe, when:

1. Low Visibility Procedures are in force; or
2. Other weather conditions cause Car 2, in conjunction with ATC, to determine the works would be unsafe or affect airport operations.

Low Visibility Procedures must be in force when:

a) The cloud ceiling is at or below the CAT I minima for the runway being used; or
b) Runway Visual Range (RVR) is at or below 550m (or visibility at or below 800m when RVR not available).

When implementing LVP, Melbourne Tower will notify:

a) The Senior Airside Safety Officer
b) Service Desk Airway; and
c) Operations Manager (OM) Systems Supervisor (SS)

ATC will then declare "Low Visibility Procedures in Force" on the Automated Terminal Information Service (ATIS).

Works may be postponed, limited, or cancelled subject to the prevailing weather conditions.

If a NOTAM is required to be cancelled or amended due to weather conditions, a new NOTAM may be issued at short notice to activate another stage of the MOWP and minimise impact to aircraft operations.

3.2. Airport Emergencies

Under certain emergency situations, access to the airside of the airport including the work site will not be allowed.

Due to the unpredictable nature of emergency situations, it is not possible to give advance warning of these occurrences. Local Standby situations do not require the works party to vacate the airside.

3.3. NOTAM or Other Change to AIP

Melbourne Airport will issue a NOTAM or other required change to the AIP (i.e. AIP-SUP or AIC) prior to the commencement of the works. Refer to the Restrictions to Aircraft Operations section for the draft wording.

Note: For works affecting the Instrument Landing System (ILS), Airservices are responsible for issuing a NOTAM to activate/deactivate the ILS.

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3.4. Restoration of Normal Safety Standards

All works undertaken in the stages of this MOWP specified in Restrictions to Aircraft Operations will require the partial closure of the Manoeuvring area. These closed areas will not be available for aircraft operations until works have been completed, inspected and declared serviceable as specified in Completion of Works Inspection.

4. Personnel and Equipment

4.1. Requirement to Vacate the Movement Area

Personnel and equipment will be required to vacate the movement area during certain weather conditions (refer Weather Conditions) and in the event of an airport emergency (refer Airport Emergencies).

4.2. Working Hours on Site

Works will be conducted at all hours of the day as agreed by Melbourne Airport to minimise the disruption to operations.

4.3. Melbourne Airport Operational Policies

At all times the contractor must abide by Melbourne Airport's operational policies which include but are not limited to:

- Airside Works Safety Policy
- Drug and Alcohol Management Plan
- Airside Vehicle Control Handbook

All operational policies are available on the Melbourne Airport website.

4.4. Site Restriction Markings/Lighting

Melbourne Airport may request the contractor to define the Site Restricted area (SRA).

The SRA is to be defined by either:

- 900mm or 300mm high red/white-water barriers
- A continuous line of orange witches' hat, or
- Other visual aids (markers, markers or lights) as approved by the Airfield Operations Works Coordinator or delegate.

Yellow warning lights may be requested to be used to define the area during night works. Red lights may also be requested to be placed around hazards within the work area.

The works party, including all works vehicles that are not appropriately lit or approved under the Melbourne Airport Standard Blanket Clearance are not permitted to move outside the works area without the approval of the Works Safety Officer.

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4.5. Access to the Work Site

Access to the work sites for all vehicles and deliveries will be via the access gates as shown on the attached plans. No vehicle will be allowed access or egress through any other gate except as approved by the Airfield Operations and Works Coordinators.

Vehicles and plant moving between the access gate and the work site must follow the route specified on the attached plan under the escort of an escort vehicle unless otherwise approved by Airfield Operations.

Delivery vehicles moving to and from the work site will be issued with a temporary pass at the access gate.

Vehicles that frequently gain access to airside must apply for a permanent Airside Vehicle Permit (Authority to Use Airside).

Contractors who do not hold an Airside Drivers Authority (ADA) will need to be escorted from the access gate to the works site.

4.6. Traffic Management Plans

A Traffic Management Plan (TMP) must be submitted to the Airfield Operations and Works Coordinator in the event any works have an impact on any airside roads including Apron Service Road, Airside Road or Perimeter Road.

4.7. Marking/Lighting of Vehicles

Vehicles accessing the site will be required to have signs that clearly identify the vehicle as belonging to that company (an A4 size sign should be taken as a guide) and be issued with an Authority to Use Airside (AUA).

Additionally, all vehicles while operating airside will be required to have fitted an amber beacon which is visible 360 degrees of the vehicle and must be visible up to 200 meters from the vehicle in normal daylight conditions.

Please refer to the Airside Vehicle Control Handbook on the Melbourne Airport website for more information.

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4.8. Vehicle/Equipment Height Limit

No vehicle or other item of plant over 5 metres high may be used at the works site without authority from the Airfield Operations and Works Coordinator. Works parties must comply with any other associated requirements in the Melbourne Airport Manual, including the associated Obstacle Restriction Area instrument as detailed in Height and Location of Critical Obstacles.

The western track between Gates 11 and 8 will remain usable in all conditions except LVO with the two following restrictions: ·

- Vehicle heights on this section of roadway **are not to exceed 4m**, and
- Vehicles **are not permitted to stop** on this roadway section at any time.

If either of the two conditions cannot be achieved, this section of road cannot be used without tower approval as the integrity of the ILS may be affected.

4.9. Speed Limits

A 10km/h speed limit applies:

- Around or under buildings (Airside Road, Concourse Road, Freight Service Road); and
- On the apron area within 15 metres of an aircraft.

A 15km/h speed limit applies on:

- The apron area not within 15 metres of an aircraft and not under or around buildings.

A speed limit of 15km/h for tugs and 25km/h for all other vehicles applies on:

- The roadway from Gate 27 to south of Bay H2 (Airside Access Road)
- The roadway from maintenance bases and the rest of the airfield (Maintenance Road)
- The roadway from Gate 27 to G.S.E maintenance precinct (Airside Access Road)

A speed limit of 40km/h applies:

- On taxiways

A speed limit of 60km/h applies:

- On the Perimeter Road unless otherwise signposted

Breaches of the speed limit will result in issuance of a Penalty Infringement Notice (PIN) and potential refusal of access to the driver and vehicle involved.

4.10. Parking of Private Vehicles

Only vehicles and plant engaged in the works will be permitted at the works site. All other vehicles must be parked at a site pre-arranged with the Project Manager. All vehicles must be returned to the nominated compound at the completion of each day/night works.

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4.11. Control of Works Personnel

All personnel associated with the work will always be bound by the directions of the Works Safety Officer with respect to operational safety matters.

4.12. Personal Protective Equipment (PPE)

The following PPE must be worn by all personnel airside:

- Hearing Protection
- Dayglow yellow High-Vis clothing or dayglow yellow High-Vis vest
- Eye and skin protection in accordance with the prevailing weather conditions
- Safety shoes must always be worn on works sites
- Hard Hats are required to be worn on work sites

Refer to the Melbourne Airport Pedestrian Safety Policy for further information.

5. Aerodromes Markers, Markings and Lights

5.1. General

Melbourne Airport shall mark the unserviceable operational area and install unserviceability markers and markings during the works as per the attached plans.

Closed portions of the manoeuvring area will be marked by red and white unserviceability markers during the day, and red unserviceability lights at night, in accordance with the CASR Part 139 Manual of Standards (MOS).

5.2. Lights

All lighting within and directly leading into the closed portion of Manoeuvring area will be obscured or extinguished. The closed taxiway is marked with unserviceability cones that will be placed on the Intermediate Holding Position (IHP) with 3m spacing unless otherwise stated in the Local Works Plan (LWP).

Unserviceability cones are supplemented by red lights with 3m spacing, either at night or in periods of poor visibility. Where possible, MAG signs are maintained to assist pilots and works parties in situational awareness.

5.3. Protection of Electrical Services and Control Cables

The contractor, before the commencement of any works, will confirm the location of all underground services. This check is usually done in conjunction with the issuing of a Permit to Commence Works (PERCOW) and prevents damage to any airport services.

An excavation permit must also be obtained prior to the commencement of any excavation works that penetrate the ground surface. Refer Excavation Permit.

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6. Special Requirements

6.1. Airport Security

Aviation Security Identification Cards (ASIC) must be obtained for all works personnel requiring access to the airside. Melbourne Airport will issue an ASIC on application by the contractor. Applications must be made at least **6 weeks** in advance.

The ASIC must be worn and always displayed on the outside of all clothing, at waist height or above, on the front or side of the person's body and with the front face of the card clearly visible whilst working on the airside of the airport.

Where contractors have applied for but not yet received their ASIC, or are itinerant short-term visitors to the worksite, Visitor Identification Cards (VIC) may be utilised in place of an ASIC. A VIC cannot be held for more than 28 days within a 12-month rolling timeframe. An ASIC Holder must be present in supervision of the VIC holder at all times whilst airside.

6.2. Permits

6.2.1. Permit to Commence Works (PERCOW)

This MOWP is **not** an approval to commence works.

Before works may commence, the contractor must obtain a Permit to Commence Works (PERCOW) from the Melbourne Airport Buildings Approvals Officer. Please email the Building Approvals Officer should you require any further information.

6.2.2. Hot Works Permit

The contractor must obtain a Hot Works Permit from the Works Safety Officer prior to undertaking any oxy cutting, welding, blow torching or grinding on the airside of the airport.

A Hot Works Permit will be issued only when all Melbourne Airport safety requirements are met, including but not limited to the following:

- The site is clean and free of all combustible material within 10m of works;
- A spark resistant solid hoarding is placed around the site;
- 2 fire extinguishers (minimum 9 litres each) are on site;
- A fire blanket (minimum size of 3m square) is on site;
- A "spotter" will be in attendance for the duration of hot works; and
- There will not be any refuelling aircraft or aircraft fuel vents in within 50m of the hot works for the duration of the permit.

A Hot Works Permit will only remain valid for a maximum period of one day, and only covers the location specified in the application. A new permit will be required for any additional days of hot works, or if the hot works must be conducted in a different location.

Hot Works Permits will not be issued on days of a total fire ban.

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If a Hot Works Permit is required **within 5m of the building drip line**, the contractor must refer to the Melbourne Airport website and apply for the permit online via the Fire Impairment and Hot Works application process page.

6.2.3. Excavation Permit

Prior to the commencement of any works, the contractor must lodge a Dial Before You Dig (DBYD) job through the DBYD website. Once the Melbourne Airport drawing is received, the excavation area is to be highlighted clearly with a description of works. The contractor will confirm the location of all underground services via an independent service locator.

An excavation permit must be obtained from Melbourne Airport – Airfield Lighting at least 5 business days prior to any excavation works, with the below documents included in the application:

- Copy of the PERCOW;
- Independent Service Locators Certificate; and
- DBYD service drawings of the works area with the works area clearly marked.

6.2.4. Crane Permit

A Crane Permit must be obtained prior to the erection of any crane facilitating works under this MOWP. Crane Permits may also be required for other construction equipment, such as piling rigs or excavators, pending their maximum height and the proximity of the works site to operationally sensitive areas of the airfield.

Applications for Crane Permits must be sent to cranepermits@melair.com.au at least **5 business days** prior to the use of equipment, including the following information:

- The proposed location of the activity (MGA coordinates);
- A site locality plan (i.e. aerial photo extract);
- The crane/equipment maximum height;
- The date, time, and duration of activity;
- Description of the works requiring use of the crane/equipment; and
- Contact details of site supervisor.

An email confirming approval of the Crane Permit must be received prior to the activity commencing.

Additionally, some activities may require assessment by Airservices Australia to understand the potential impact to Communication, Navigation and Surveillance facilities on the airfield. This assessment can take **6 weeks** to receive. Activities that penetrate Melbourne Airport's prescribed airspace require further assessment by APAM and the Civil Aviation Safety Authority, therefore requiring a lead time of at least **12 weeks**.

As a result, APAM highly encourages the responsible party to contact cranepermits@melair.com.au as soon as practicable to assess the use of any equipment at heights and avoid any potential delays to program.

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6.2.5. Electrical Isolation Permit

Any works on or near electrical cables will require an electrical isolation permit.

Requests for isolations regarding Airfield Lighting and High Mast Lights should be sent to Melbourne Airport – Airfield Lighting (Permits) **at least 24 hours prior** to the commencement of the activity with a list of the circuits required for isolation.

The contractor must supply a licensed electrician to carry out isolations (Lock out Tag out) accompanied by a Melbourne Airport Airfield Lighting Officer. Upon completion of the isolation procedures an isolation permit will be issued.

For information surrounding any other electrical isolations, please contact Melbourne Airport – Engineering and Asset Management.

6.3. Critical Obstacles

6.3.1. General Requirements

Melbourne Airport's Prescribed Airspace cannot be penetrated without the relevant approvals. Refer Crane Permit.

Unless specifically approved, plant/vehicle or equipment cannot exceed a maximum height of **5 metres** within the worksite. This limit is only applicable in locations where the Melbourne Airport's Prescribed Airspace will **not** be penetrated.

6.3.2. Height and Location of Critical Obstacles

Works activities within the Obstacle Restricted Area (ORA) must comply with the Instrument of Approval: CASA 01/25 issued by CASA on 13 May 2025. This instrument is maintained in the Melbourne Airport Manual.

These conditions will be communicated to the Works Safety Officer via the Airfield Operations Manager and to works parties via a contractor instruction.

6.4. Pavement and Cleanliness

The contractor must ensure that all areas of the manoeuvring area accessed or crossed during the works are kept clean and free of debris. A sweeper, without steel brushes, must be kept available for use whenever works are in progress. Areas within the works site must be kept free of any loose material that may become Foreign Object Debris (FOD).

Trenches or holes within the manoeuvring area must not be left open, unattended or unprotected at the completion of each day/night works without prior approval of the Airfield Operations and Works Coordinator.

Any approved open excavations within the works area must be covered with heavy duty steel plates and defined by either 900mm or 300mm red and white half-filled water barriers and/or red lights whilst unattended.

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6.5. Waste Disposal and Environment Protection

Any putrescible waste generated at the site is to be placed in secure, covered rubbish bins and removed from airside at the end of each working day.

The contractor must ensure that all other waste is contained within the site and not free to blow around the airport, creating a risk of FOD. Builder's waste must be removed well clear of the movement area to a site directed by the Works Safety Officer and the Melbourne Airport Environment Manager.

The contractor must comply with all environmental controls as specified in the Construction Environment Management Plan provided by the contractor and endorsed by the Melbourne Airport Environment Manager or delegate.

Please refer to the Melbourne Airport Environmental Management Plan which can be found on the Melbourne Airport website.

6.6. Explosives

No explosives or explosive power tools may be used on the airport without prior approval of the APAM Project Manager.

6.7. Dust

Dust must be kept to a minimum, and excavated areas must be constantly watered in windy conditions.

6.8. Dumping of Fill

Fill must be transported from the site to landside and dumped in an area approved by the Melbourne Airport Environment Team and the Airfield Operations and Works Coordinators.

Fill must not be dumped or stored airside without the express approval of the Airfield Operations and Works Coordinator.

6.9. Site Sheds and Locations

Site shed locations that have any impact on the airlines staging or storage area must be approved by the Airfield Operations and Works Coordinators.

6.10. Smoking and Use of E-Cigarettes

Smoking or the use of e-cigarettes and vapes is not permitted anywhere on the airside, including the works site, buildings and vehicles.

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6.11. Wildlife Hazards and Food Consumption

The contractor is to monitor all works areas for increased wildlife activity. Precautions must be taken to minimise the risk of attracting wildlife to as low as reasonably practicable.

Due to the risk of attracting wildlife, the consumption of any food whilst airside should be contained within a vehicle, or an approved sealed site shed. At no stage should food be consumed outside in open areas. Any food scraps must be disposed of correctly in covered bins to prevent attracting wildlife. Any bins used to dispose of food scraps must be emptied daily. Food vans are not permitted on the airfield.

Increased wildlife activity within the works areas must be reported immediately to the WSO assigned to the site or, if unavailable, to Car 2. Wildlife hazards are to be handled in accordance with the Melbourne Airport Airside Operational Safety Policy – Wildlife Hazard Management. This document is available on the Melbourne Airport website.

6.12. Lime and Cement Stabilisation

Lime and cement spreading is not allowed to take place during the following conditions:

- In winds greater than 5 knots
- If the wind is blowing towards the terminal
- If the wind is blowing towards the manoeuvring area

The contractor will employ additional measures to minimise the escape of dust from the site. It is preferable that contractors undertake the spreading of lime and cement dust at early morning/dusk hours to minimise impact to airfield operations. Approval must be obtained during the project planning from the Airfield Operations Manager. Approval must be obtained prior to any spreading on the day from Car 2.

6.13. Completion of Works Inspection

On completion of the works (if applicable) the contractor is to return the area to a serviceable and compliant standard that is to the satisfaction of Car 2. Car 2 must conduct a thorough inspection prior to reopening the area to ensure that the area is serviceable, compliant and free of FOD.

All facilities, markers and markings are to be carefully checked to ensure that they comply with the CASA standards. Special attention must be paid to markers and/or markings/lighting that may have been obliterated or obscured by the works party.

On completion of each stage of the works, the contractor is to:

- Clean up the area to the satisfaction of Car 2.
- Rectify any pavement damage to the satisfaction of the Airfield Civil Maintenance Manager.
- Remove all building rubbish, excess materials and construction equipment from the site.

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A joint inspection involving the Airfield Lighting Maintenance Manager, Airfield Facilities and Technical Manager, Airfield Civil Maintenance Manager, Airfield Operations and Works Coordinator, and the Airfield Operations Manager may be conducted before the works area is deemed to be completed.

7. Administration

7.1. Contractors

The work is being carried out by Melbourne Airport staff and contractors employed by Melbourne Airport.

7.2. Project Manager

Peter Gaukrodger
APAM
peter.gaukrodger@melair.com.au
0499 789 977

All questions relating to the technical aspect of this project should be directed to the Project Manager.

Note: The Project Manager may change throughout these stages of works with any changes broadcast via the Local Works Plan.

7.3. Works Organiser

Kate Telehin
RP Infrastructure
kate.telehin@rpinfrastructure.com.au
0408 224 776

All questions relating to the practical aspect of this project should be directed to the Works Organiser.

Note: The Works Organiser may change throughout these stages of works with any changes broadcast via the Local Works Plan.

7.4. Airfield Operations and Works Coordinator

Leanne Carroll
leanne.carroll@melair.com.au
0417 658 134

Any queries about the conditions contained in this MOWP or the effect of the works on aircraft operations should be directed to the Airfield Operations and Works Coordinator.

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7.5. Works Safety Officer

The Senior Airside Safety Officer (Car 2) will be the nominated Senior Works Safety Officer to look after the works. Car 2 is contactable 24/7 on 0418 335 985.

The Senior Works Safety Officer may be supported by one or more Works Safety Officers and may delegate some or all the specified responsibilities.

The Senior Works Safety Officer will be responsible for the operational safety of the works including the opening and closing of the works areas.

All Works Safety Officers will demonstrate the responsibilities as specified in the CASR Part 139 MOS and as required for these works.

7.6. MOWP Author

This MOWP has been written by:

Leanne Carroll

Airfield Operations and Works Coordinator
Melbourne Airport

8. Authority

8.1. Conduct of Works

All works must be carried out in accordance with the MOWP.

8.2. Expiry

This MOWP will expire on 30/05/2027 unless otherwise amended or extended.

8.3. Variation

The approval of the Airfield Operations and Works Coordinator must be obtained before any variation is made to this MOWP or associated NOTAM. Verbal approvals are to be confirmed in writing at the earliest opportunity.

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8.4. Approval

This MOWP has been checked and concurred with by Airservices Australia, major airline operators and internally within Melbourne Airport.

The MOWP is issued by Melbourne Airport in accordance with the CASR Part 139 MOS – Aerodrome Chapter 16 Method of Working Plans issued by the Civil Aviation Safety Authority.

The Head of Airfield has authorised this MOWP as delegated in writing by the Accountable Manager for Melbourne Airport, as identified in the Melbourne Airport Manual.

Mark Wilson
Head of Airfield

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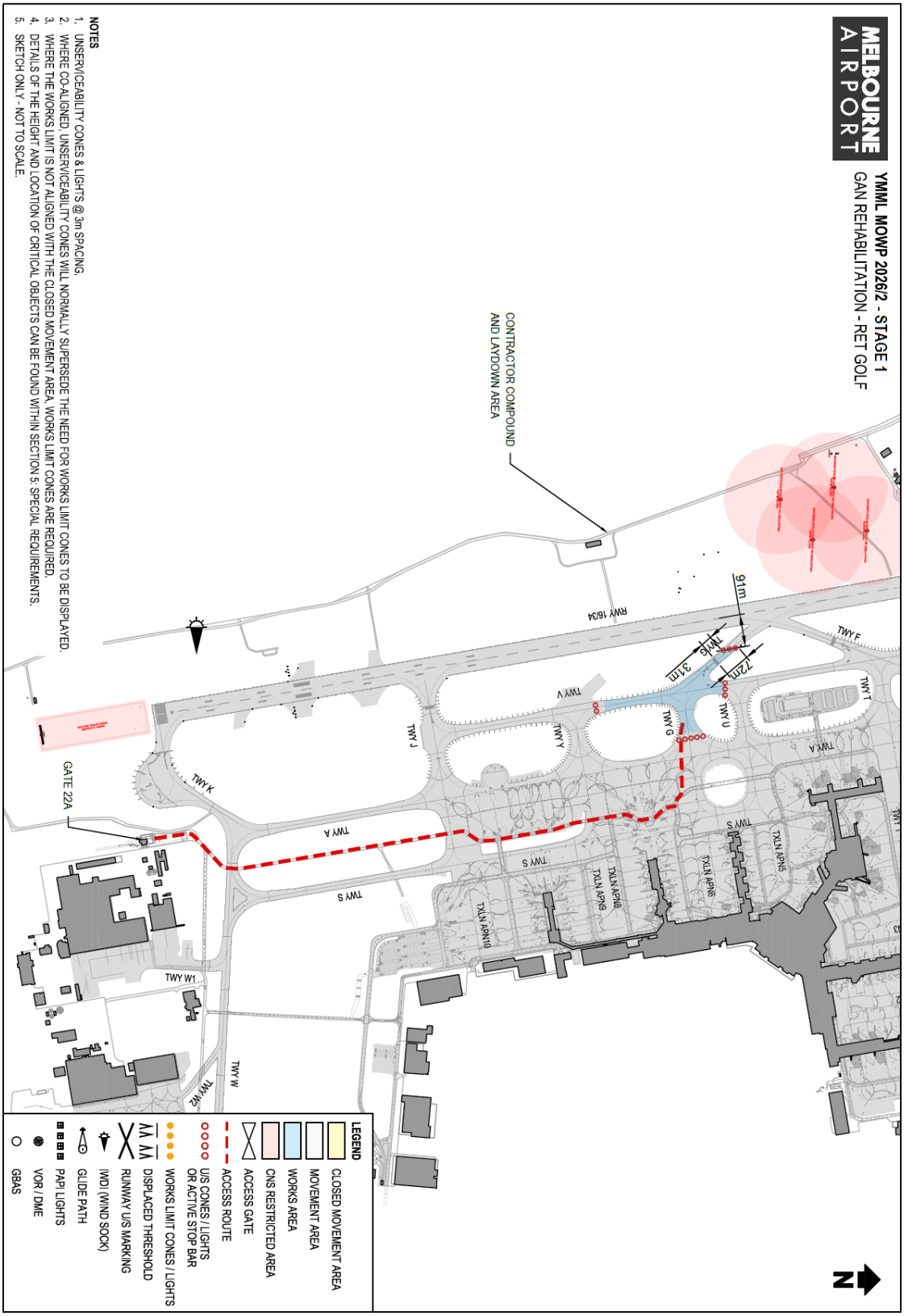
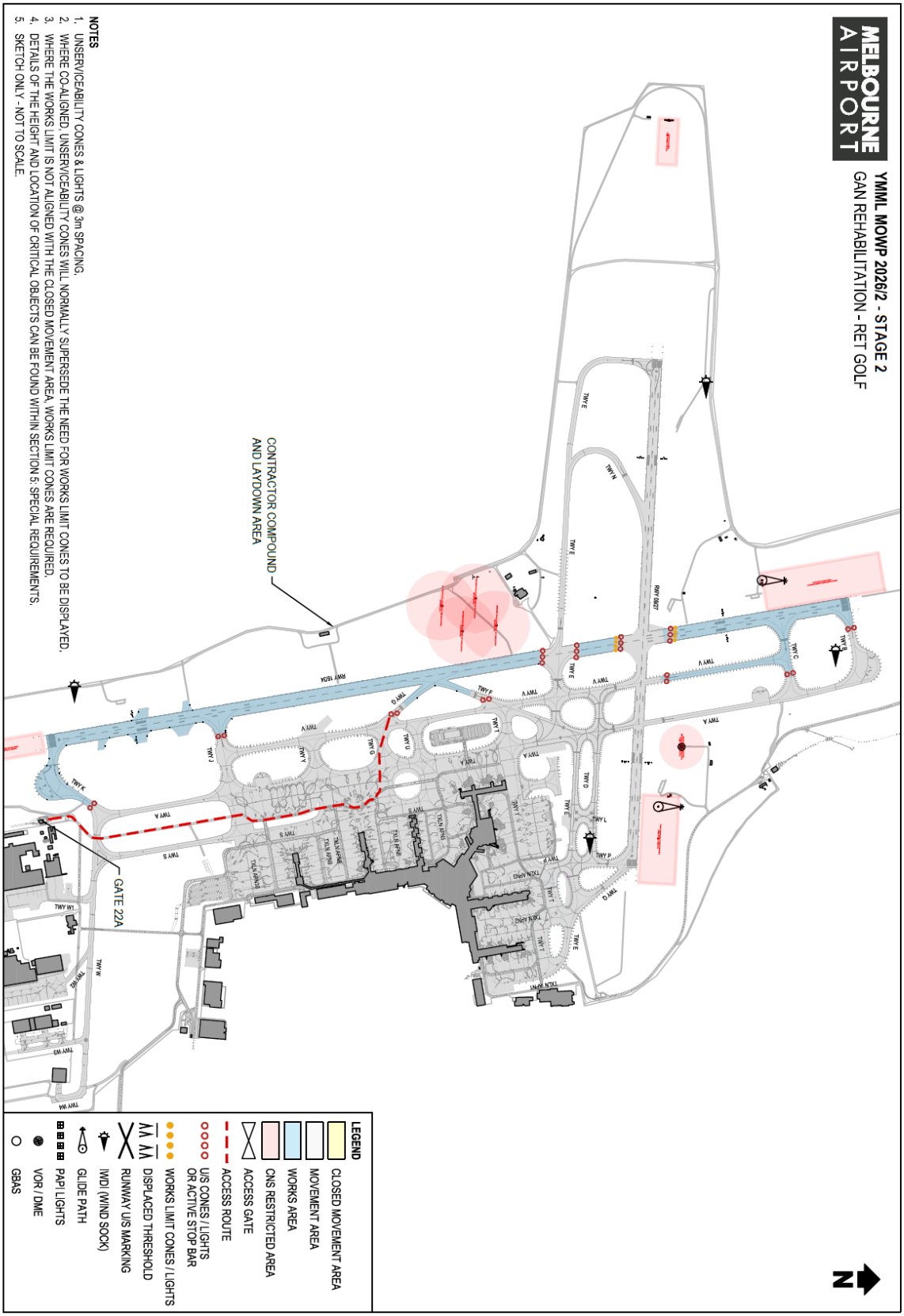
9. Drawings

9.1. Stage 1



9.2. Stage 2



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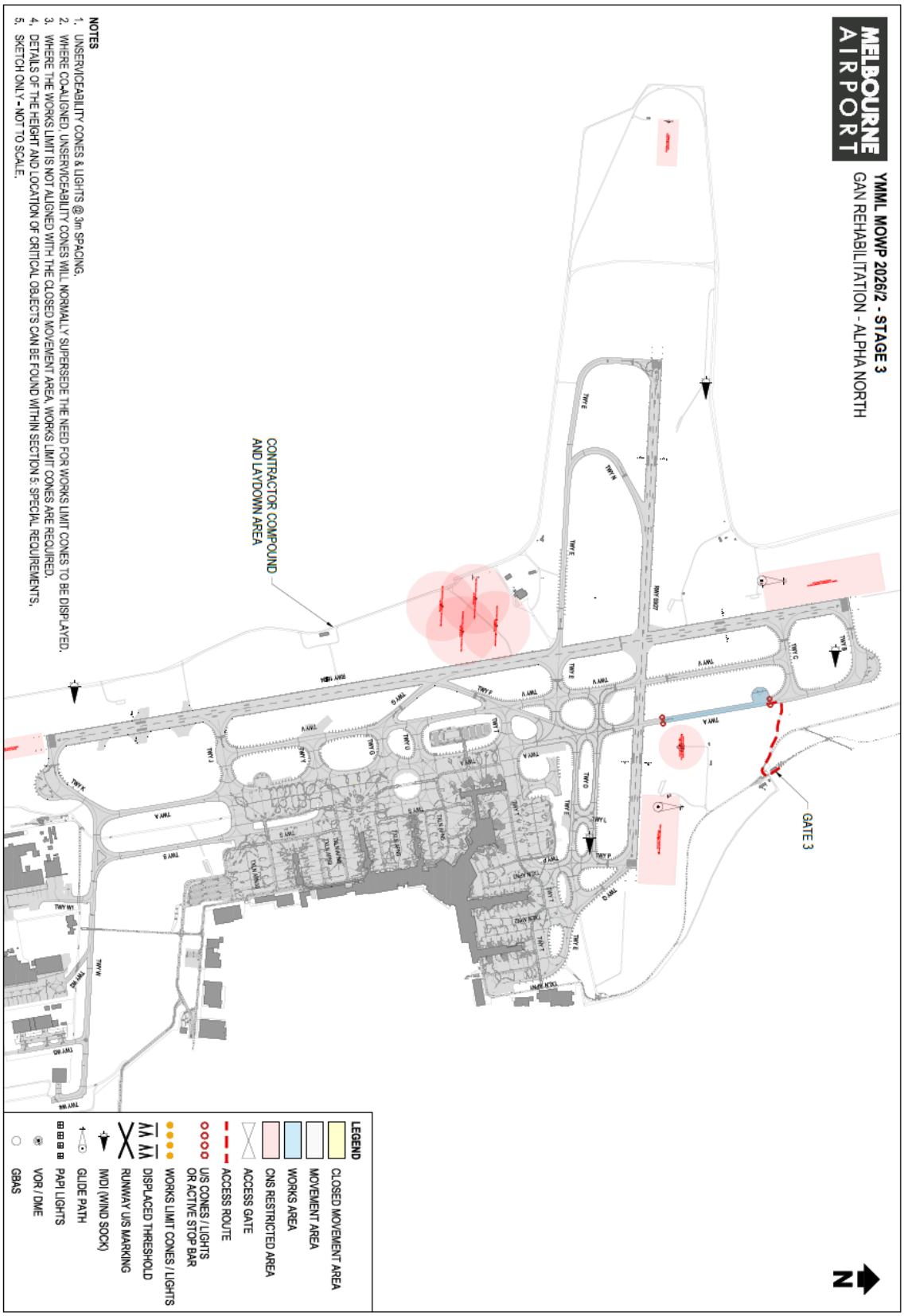
9.3. Stage 3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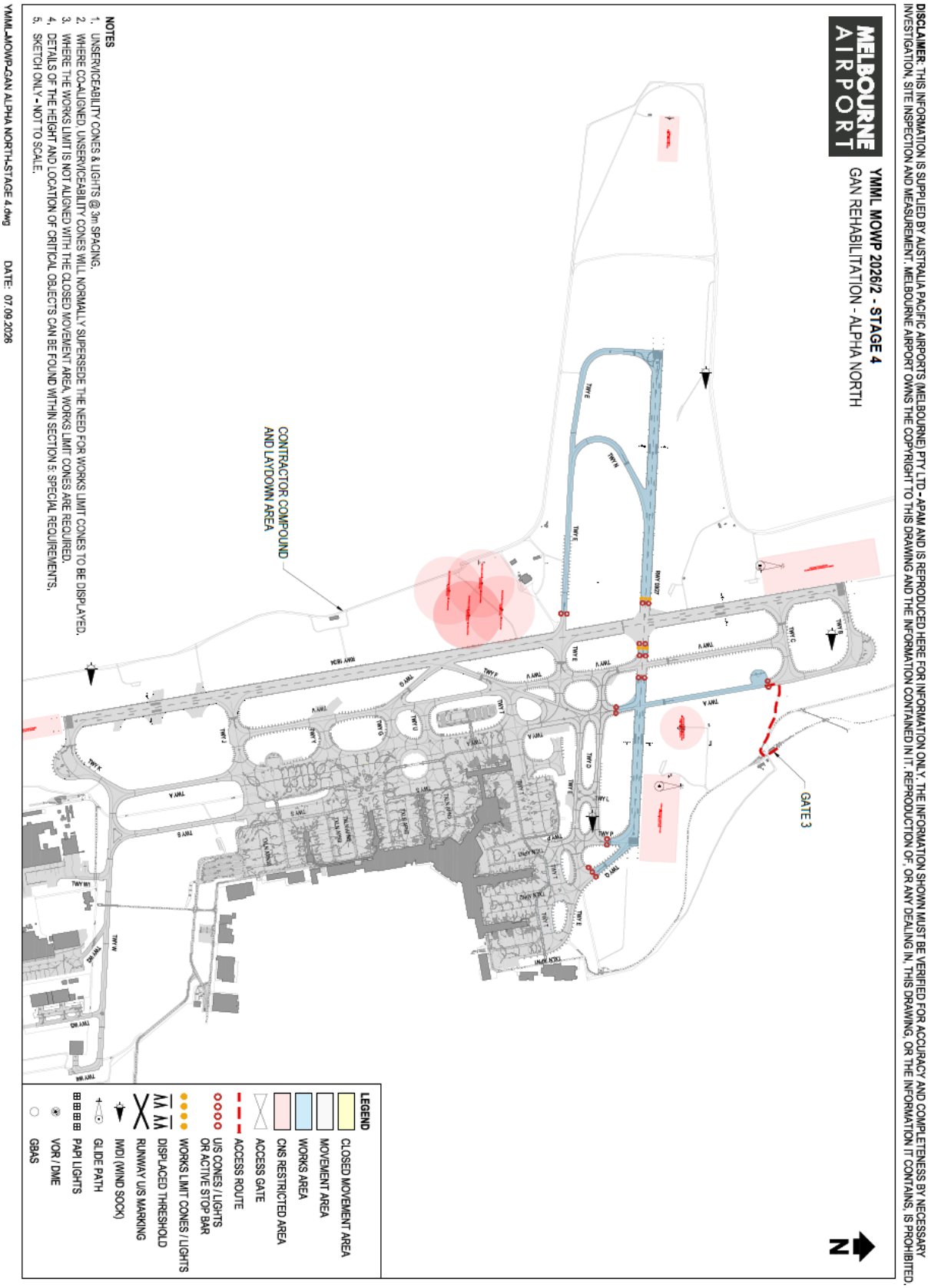
MELBOURNE AIRPORT
YMML MOWP 2026/2 - STAGE 3
GAN REHABILITATION - ALPHA NORTH
GATE 3
CONTRACTOR COMPOUND AND LAYDOWN AREA
N
LEGEND
CLOSED MOVEMENT AREA
MOVEMENT AREA
WORKS AREA
CNS RESTRICTED AREA
ACCESS GATE
ACCESS ROUTE
U/S CONES / LIGHTS OR ACTIVE STOP BAR
WORKS LIMIT CONES / LIGHTS
DISPLACED THRESHOLD
RUNWAY U/S MARKING
IWDI (WIND SOCK)
GLIDE PATH
PAPI LIGHTS
VOR / DME
GBAS
NOTES
1. UNSERVICEABILITY CONES & LIGHTS @ 3m SPACING.
2. WHERE CO-ALIGNED, UNSERVICEABILITY CONES WILL NORMALLY SUPERSEDE THE NEED FOR WORKS LIMIT CONES TO BE DISPLAYED.
3. WHERE THE WORKS LIMIT IS NOT ALIGNED WITH THE CLOSED MOVEMENT AREA, WORKS LIMIT CONES ARE REQUIRED.
4. DETAILS OF THE HEIGHT AND LOCATION OF CRITICAL OBJECTS CAN BE FOUND WITHIN SECTION 5: SPECIAL REQUIREMENTS.
5. SKETCH ONLY - NOT TO SCALE.
YMML-MOWP-GAN ALPHA NORTH-STAGE 3.dwg
DATE: 07.09.2026

9.4. Stage 4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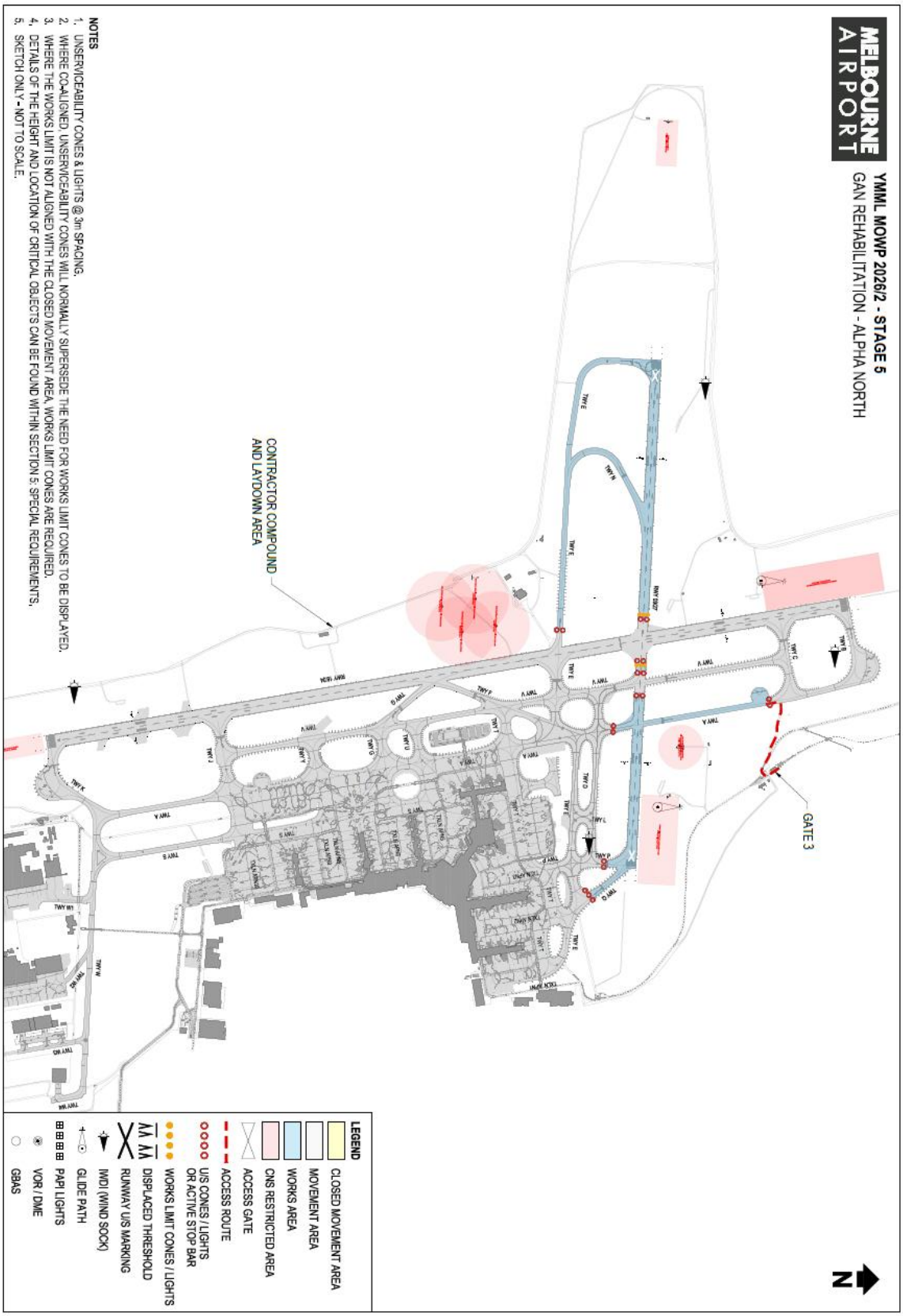
MELBOURNE AIRPORT
YMML MOWP 2026/2 - STAGE 4
GAN REHABILITATION - ALPHA NORTH
CONTRACTOR COMPOUND AND LAYDOWN AREA
GATE 3
NOTES
1. UNSERVICEABILITY CONES & LIGHTS @ 3m SPACING.
2. WHERE CO-ALIGNED, UNSERVICEABILITY CONES WILL NORMALLY SUPERSEDE THE NEED FOR WORKS LIMIT CONES TO BE DISPLAYED.
3. WHERE THE WORKS LIMIT IS NOT ALIGNED WITH THE CLOSED MOVEMENT AREA, WORKS LIMIT CONES ARE REQUIRED.
4. DETAILS OF THE HEIGHT AND LOCATION OF CRITICAL OBJECTS CAN BE FOUND WITHIN SECTION 5. SPECIAL REQUIREMENTS.
5. SKETCH ONLY - NOT TO SCALE.
LEGEND
CLOSED MOVEMENT AREA
MOVEMENT AREA
WORKS AREA
CNS RESTRICTED AREA
ACCESS GATE
ACCESS ROUTE
U/S CONES / LIGHTS OR ACTIVE STOP BAR
WORKS LIMIT CONES / LIGHTS
DISPLACED THRESHOLD
RUNWAY U/S MARKING
IWDI (WIND SOCK)
GLIDE PATH
PAPI LIGHTS
VOR / DME
GBAS
YMMLMOWP-GAN ALPHA NORTH-STAGE 4.dwg
DATE: 07.09.2026

9.5. Stage 5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MELBOURNE AIRPORT
YMML MOWP 2026/2 - STAGE 5
GAN REHABILITATION - ALPHA NORTH
GATE 3
CONTRACTOR COMPOUND AND LAYDOWN AREA
N
LEGEND
CLOSED MOVEMENT AREA
MOVEMENT AREA
WORKS AREA
CNS RESTRICTED AREA
ACCESS GATE
ACCESS ROUTE
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5. SKETCH ONLY - NOT TO SCALE.
YMML-MOWP-GAN ALPHA NORTH-STAGE 5.dwg
DATE: 02.10.2026

10. Distribution List

This MOWP will be distributed to the organisations and agencies listed below.

The distribution list for this MOWP is maintained by the Airfield Operations and Works Coordinator.

AirAsia X	Express Freighters Australia	Qatar Airways
Airservices Australia	Fiji Airways	Rex Airlines
Air Calin	Garuda Indonesia	Royal Brunei Airlines
Air Canada	Hainan Airlines	Scoot
Air China	Heston MRO	Sharp Airlines
Air India	Hong Kong Airlines	Shenzhen Airlines
Air New Zealand	Indonesia AirAsia	Sichuan Airlines
Air North	ISS Security	Singapore Airlines
Airwork Flight Operations	Japan Airlines	Skytanking
Asiana Airlines	Jepperson Australia	Skytraders
ASL Airlines	Jet City	Skywest Airlines
Atlas Air	Jetstar	SriLankan Airlines
Batik Air	Juneyao	Swissport
Beijing Capital Airlines	Kalitta	Tasman Cargo
Bureau of Meteorology	Latam	Team Global Express
Cathay Pacific	Lufthansa Flight Navigation	Texelair
Cebu Pacific	Lido Aviation	Thai Airways International
China Airlines	Link Airways	Tianjin Airlines
China Eastern Airlines	Malaysia Airlines	Turkish Airlines
China Southern Airlines	Maldivian	United Airlines
Civil Aviation Safety Authority	Melbourne Airport Precinct	Victorian Police Air Wing
Delta Airlines	Melbourne Airport	Vietjet
Department of Defence	Menzies Aviation Group	Vietnam Airlines
Dnata	NAVBLUE	Virgin Australia
Emirates	Philippine Airlines	Viva Energy
Essendon Fields	Qantas Airways	Xiamen Airlines
Etihad Airways	Qantas Link	

11. Further Information

For further information with regards to this **Method of Working Plan**, please contact:

Airfield Operations & Works Coordinators

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