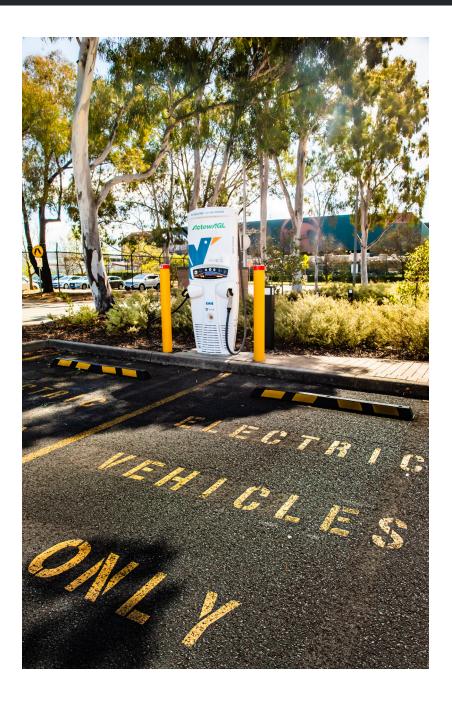
# **MELBOURNE** AIRPORT Electric Vehicle charger installation approvals fact sheet

#### Context

Australia Pacific Airports Melbourne (APAM) manages approximately 2,700 hectares of land supporting a range of activities from aviation, parking, retail and commercial property development.

APAM supports the transition to Electric Vehicles (EV) while ensuring land is optimally allocated for a variety of uses. The number of EV chargers that can be provided is related to the core, operational or amenity use of the chargers for tenants and/or its customers.

This fact sheet provides a reference on the EV charger installation approvals process within a tenant's leased premises for electric vehicles, electric buses and electric ground services equipment. It does not cover other modes such as electric forklifts, scooters/ e-bikes, as well as installations outside leased premises and parking lots dedicated to EVs parking but with no charging stations.



### **General Enquiries**

APAM (Melbourne Airport) - Property Team property@melair.com.au APAM (Melbourne Airport) - Planning Team planningpermits@melair.com.au

## Tenant approvals process

# Please review the following steps prior to applying for approval to have EV chargers installed within your leased premises.

#### 1. Identify your requirements

Identify the projected number, power requirements, preferred supplier (if any) and proposed location of the Electric Vehicle (EV) charger installations required within your leased premises.

#### 2. Contact us

Please speak with your respective APAM Property Manager to discuss your installation plans or email **Property@melair.com.au** if you are unsure who to contact.

You may then be referred to the following teams if the proposal is appropriate:

- APAM HV Electrical Team at hv@melair.com.au to ascertain if the existing capacity of power supply to your site meets your requirements.
- APAM Planning Team at planningpermits@melair.com.au if you need to clarify whether a Planning Approval is required alongside a compulsory Building Approval.
- APAM Environment Team at environmentbuildinga@melair.com.au to clarify any environmental constraints or management measures required during the proposed installation/construction works, particularly any required ground disturbance.

You must also notify the Airport Building Controller (ABC) **abcmelb@philipchun.com** of your construction and building activities plans and seek advice on whether your building activity requires approval.

#### 3. Understand your contractual obligations\*

Please contact the following teams to understand your contractual obligations with APAM:

- Deed of variation from Property@melair.com.au
- Connection & Distribution Agreement (that covers EV charger installations) from hv@melair.com.au

#### 4. Apply for approval\*

If you agree to enter into the contractual agreements (i.e. Point 3 above) with APAM, please proceed with the steps (where relevant) shown in the **Planning & Building Approval Application Process.** flowchart. It will also be useful to note the following when submitting your application for approval.

- You will be required to appoint independent assessors to submit the following assessments as part of your Permit to Commence Work (PERCOW) application:
- EV fire safety risk assessment (Please contact firesafetyadviser@melair.com.au if you need further advice).
- Traffic Impact Assessment
- Electrical supply assessment
- In addition to any relevant Australian standards, please refer to the relevant **APAM Standards** in your design and construction plans.

If you are agreeable with Points 3 and 4 above, you may start by submitting an **Application For Planning Permit Form** (including an overview of the location plan, layout plan, drawing details, and product specification) to **planningpermits@melair.com.au**.

#### 5. Permit to Commence Works (PERCOW)

- Please sign and wait to receive countersigned and fully executed copies of contracts (i.e. items under Point 3 above) prior to commencing any works.
- After you are given a PERCOW, you may proceed to commence works to install and connect the EV Chargers to the electrical network.

\*Any associated costs (if any) will be borne or passed on to tenants









MELBOURNE



