

The purpose of this guide is to show how you login to the APAC People Central Learning Management System.

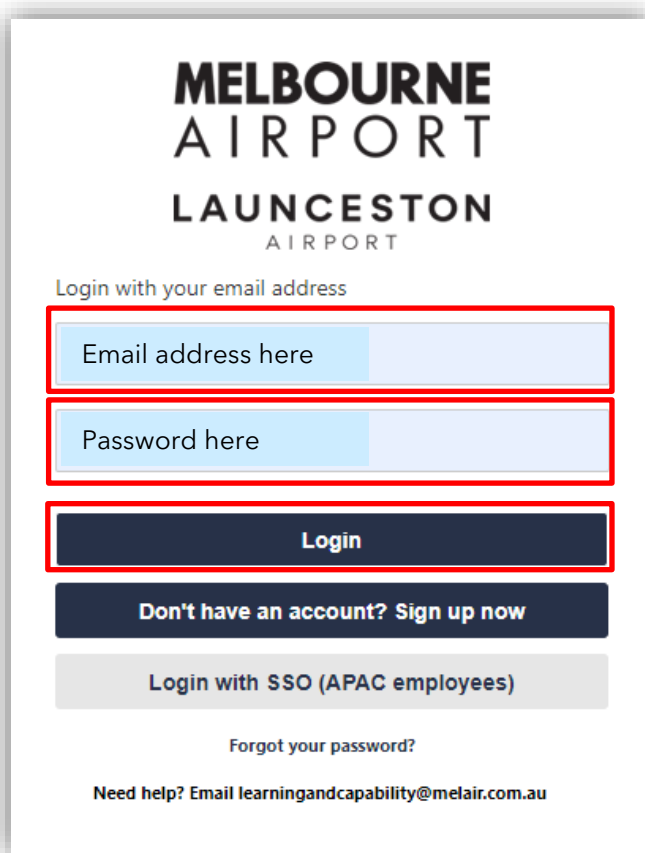
1. Go to this link:

<https://apac.csod.com/>

**Existing APAC employees can skip to step 7.**

**If you are NOT an APAC employee, you will need to enter your login credentials.**

2. Enter your **email address**.
3. Enter your **password**.
4. Press **LOGIN**.



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Login with your email address

Email address here

Password here

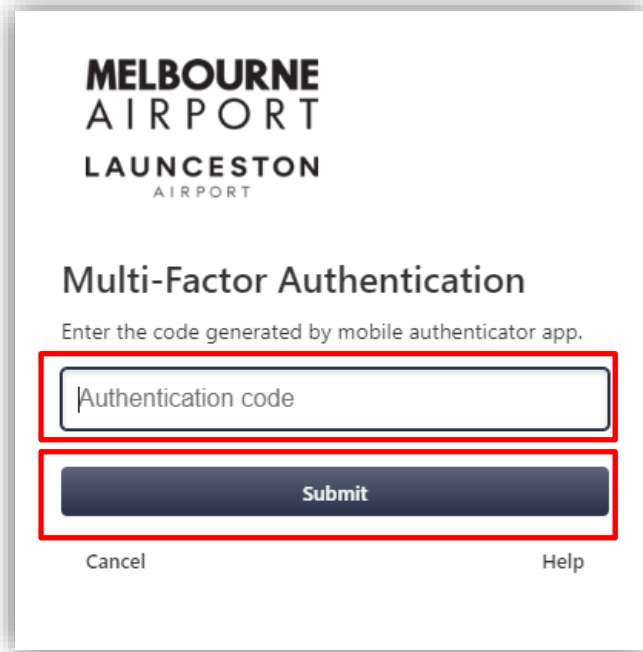
Login

Don't have an account? Sign up now

Login with SSO (APAC employees)

Forgot your password?

Need help? Email [learningandcapability@melair.com.au](mailto:learningandcapability@melair.com.au)



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## Multi-Factor Authentication

Enter the code generated by mobile authenticator app.

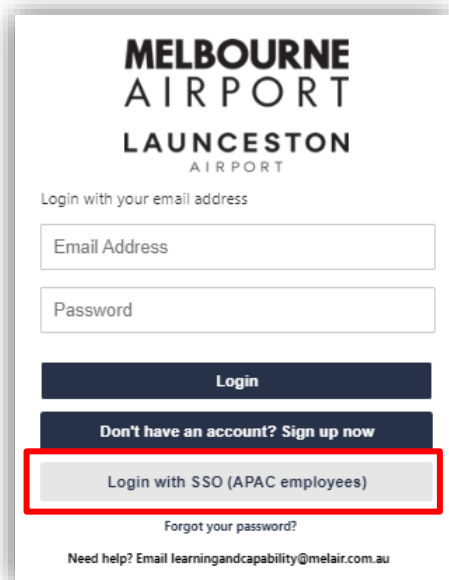
Submit

Cancel Help

5. Enter the **Authentication code** from your app.
6. Press **Submit**.

**As an APAC employee you can use Single Sign On.**

7. Press **Login with SSO**.



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Login with your email address

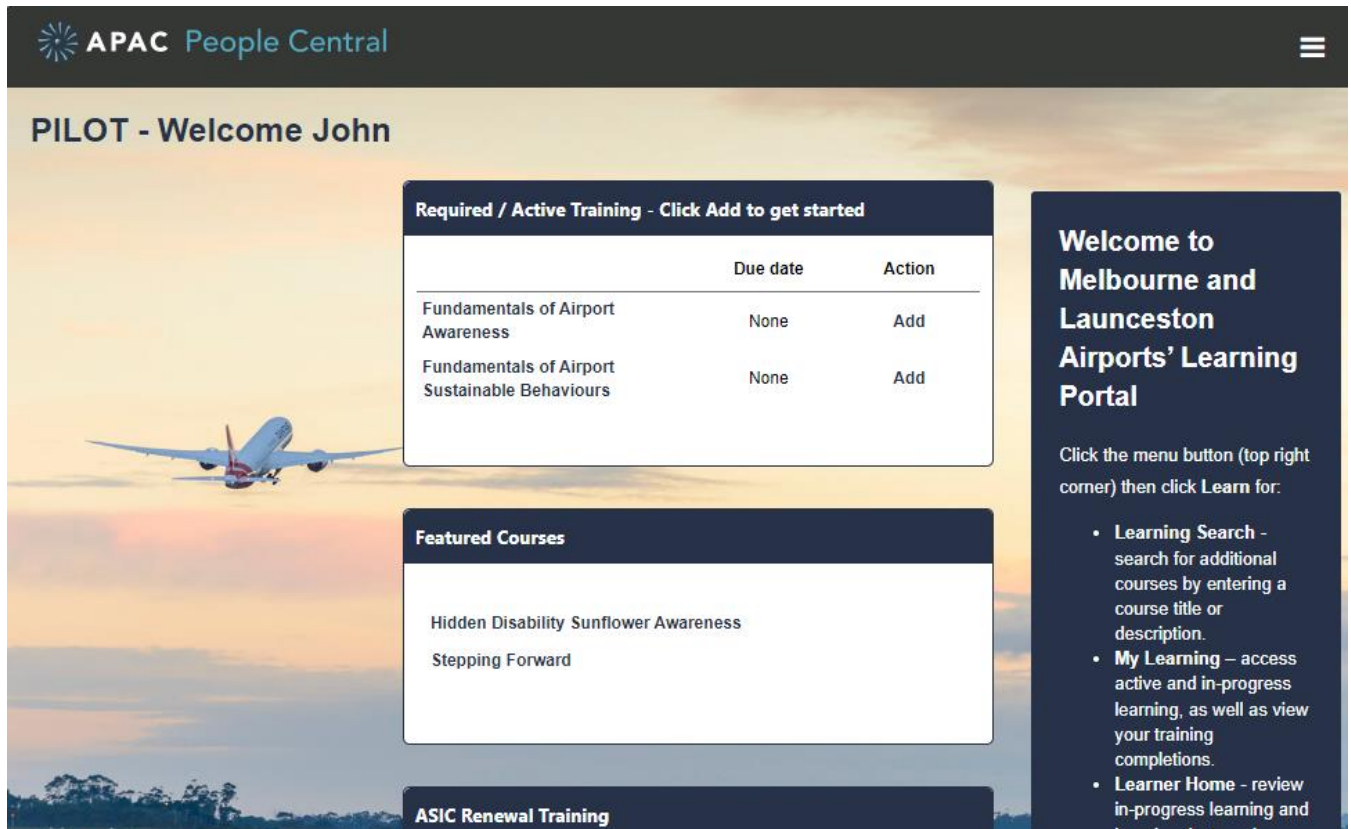
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Your Welcome screen is then displayed in APAC People Central



**APAC People Central**

## PILOT - Welcome John

**Required / Active Training - Click Add to get started**

	Due date	Action
Fundamentals of Airport Awareness	None	Add
Fundamentals of Airport Sustainable Behaviours	None	Add

**Featured Courses**

- Hidden Disability Sunflower Awareness
- Stepping Forward

**ASIC Renewal Training**

**Welcome to Melbourne and Launceston Airports' Learning Portal**

Click the menu button (top right corner) then click Learn for:

- **Learning Search** - search for additional courses by entering a course title or description.
- **My Learning** – access active and in-progress learning, as well as view your training completions.
- **Learner Home** - review in-progress learning and