MELBOURNE AIRPORT

Community Giving Fund Application

Melbourne Airport is committed to supporting its local communities

Our new Community Giving Fund provides the chance for communities to apply for funding for projects that support community needs.

The Fund is designed to help community, arts, sports or service groups with any number of initiatives and projects. These may include uniforms for sporting clubs, supplies for art exhibitions or community events, upgrades to a social enterprise or contributions to community kitchens, libraries or gardens. All projects and initiatives that support groups with their local communities will be considered.

Applications to the Fund are open to communities surrounding Melbourne Airport, with up to $2000 available for projects and initiatives. Details on how to apply can be found below (or at Melbourneairport.com.au/community/community-grants).

General eligibility criteria

To apply, the organisation you are applying on behalf of must meet the following criteria:

1   sits within one of the local government areas highlighted in the map (below left)

2   does not owe any reports or money to Melbourne Airport from previous funding or grants (please note details of any outstanding reports or monies)

3   has the appropriate type and level of insurance for the activities that are the subject of this funding application

4   If applicable, please note if the organisation you are applying on behalf of has deductible gift recipient (DGR) or Tax Concession Charity (TCC) status or is auspiced by an organisation with DGR & TCC status.
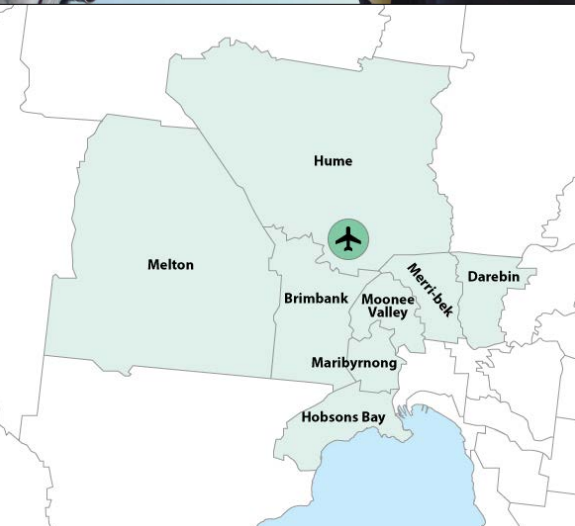
You must also confirm that this application is NOT for:
(a)   capital expenditure
(b)   professional development
(c)   a political or faith-based cause
(d)   projects already fully funded by the government
(e)   general operating support

Key dates

Applications will be accepted all year round.

Applications will be assessed and applicants will be notified of the result of their application within one month of the application being received.

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If you meet the eligibility criteria, please answer the following questions as part of the application process.

How did you hear about this opportunity? (50 word limit)

Contact details

Organisation name_____

Organisation ABN _____ Organisation website_____

Organisation address_____

Organisation summary (150 word limit)

Contact name for project discussion_____

Position _____ Phone _____

Email_____

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Auspice details

Auspice organisation _____

Auspice ABN_____   Auspice website _____

Auspice address _____

Auspice summary (100 word limit)

Auspice contact name for administration of the grant_____

Position _____   Phone _____

Email_____

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Project details

Project title _____

Have you previously received received funding from Melbourne Airport? If so, when and what was it for? (50 word limit)

If you have received funding previously, is this application for the same project?   YES ☐   NO ☐

What activities will be undertaken with the Community Giving Funds? (150 word limit)

What do you hope to achieve by undertaking the above activities? (150 words limit)

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Project details cont.

If you are successful in your application, you will be required to submit
a short report on what was achieved. _____ Check box to agree to this ☐

Tell us about your experience delivering similar activities and how they were successful
(150 word limit)

Start date of project_____ End date of project _____

Budget

Total project cost _____

Amount requested from Melbourne Airport Community Giving Fund (up to $2000) _____

Supporting materials and project requirements

Please attach or provide a budget with any relevant quotes, supporting documentation or marketing materials
to support the budget.

Certification

I certify that to the best of my knowledge, the statements made within this application are true and correct.

Signed by (print name) _____

Signature _____ Date _____

Submit application to community@melair.com.au