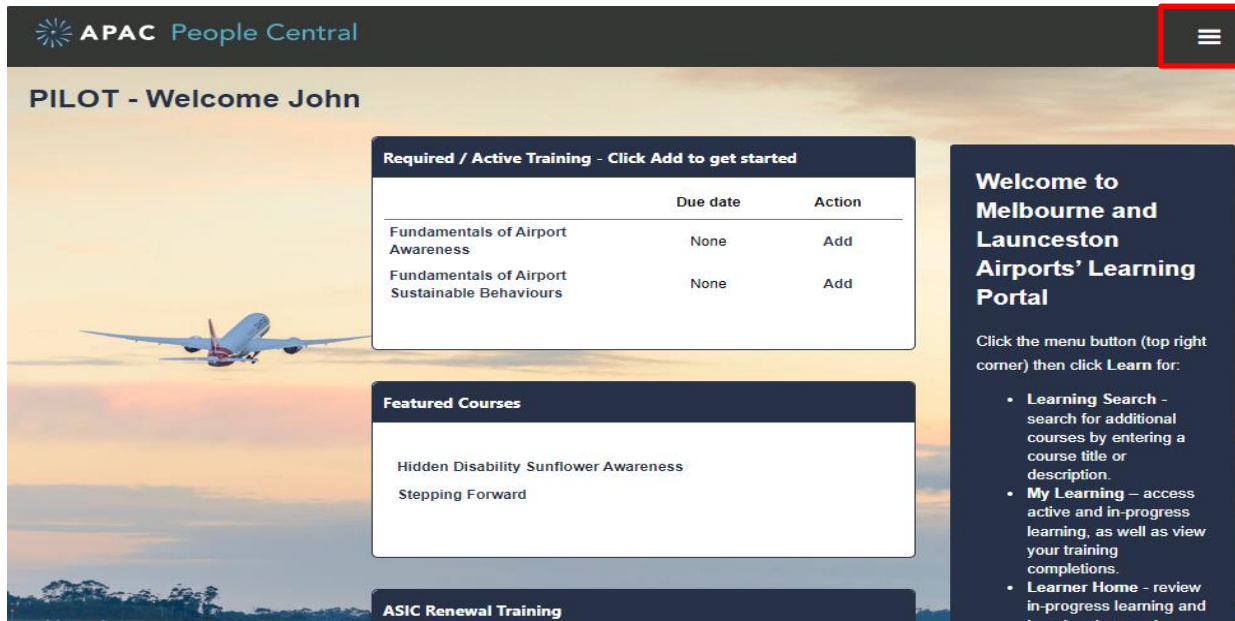


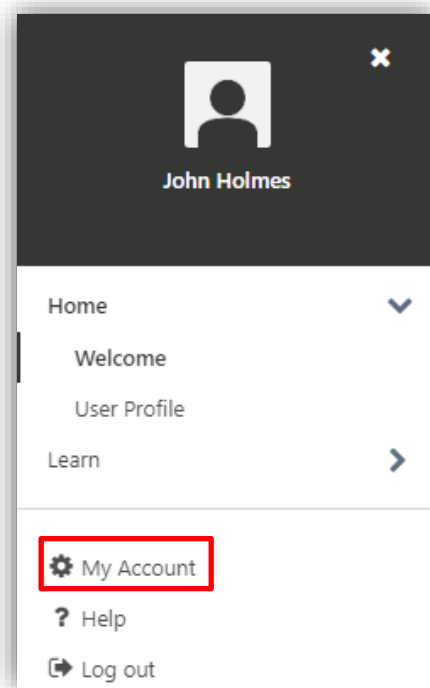
The purpose of this guide is to show how to register a new MFA Device for APAC People Central.

Using the QR code is the most convenient way to register a device for multi-factor authentication (MFA).

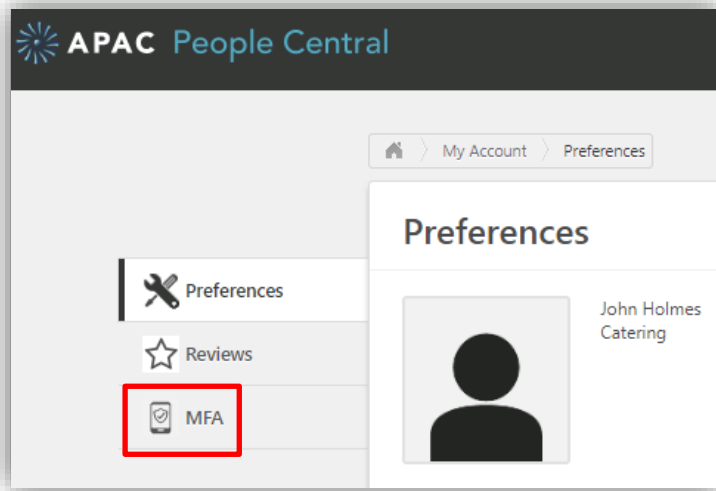
## Steps to register a device with a QR Code



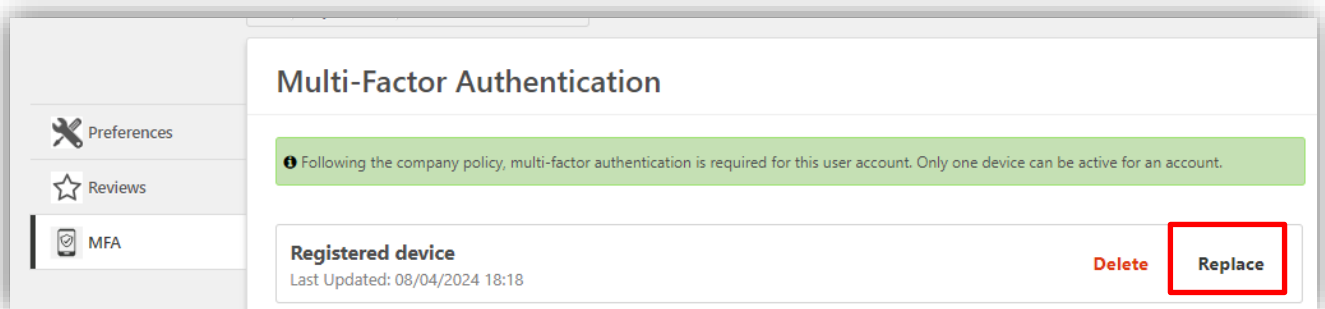
1. Select the **Navigation ICON** in the upper-right corner.



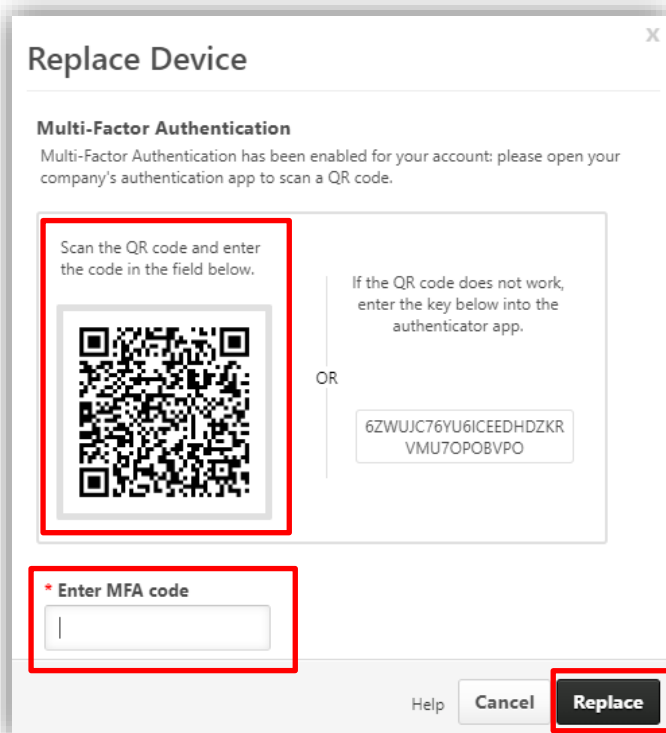
2. Select **My Account**

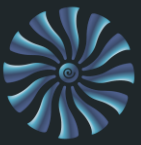


3. Select **MFA**



4. Select **Replace**





5. On your smartphone, **open the virtual authenticator app**.
6. In the app, select the option to **scan a QR code**.
7. Use your smartphone's camera to **scan the QR code** on your computer screen. The app will automatically recognize the code and add the account.
8. After adding the account to your virtual authenticator app, the app will generate a one-time code. Enter this code into the Cornerstone MFA page to verify the setup and confirm that the virtual authenticator app is correctly set up.
9. Once verified, your MFA device is active. Now, each time you log in to your account, you must open your virtual authenticator app to generate a temporary code to complete the login process.